



Purchase Checklist for Buyers

This checklist is provided by your REALTOR®, _____, to make the property purchase process safer and more transparent. Please inform your REALTOR® if you wish to receive a hard copy of all transaction related documents.

- ☐ A copy of the accepted **Contract of Purchase and Sale**
- ☐ **Disclosure of Remuneration**
- ☐ **Retain a Real Estate Lawyer** upon Contract Acceptance
- ☐ **Subject removal date for Strata Documents:** ___/___/___ **Removed** ___/___/___
Read and discuss minutes, financials, depreciation report with REALTOR®; contact Strata Council and your lawyer if anything remains unclear.
- ☐ **Subject removal date for Financing:** ___/___/___ **Removed** ___/___/___
Contact Mortgage Broker
- ☐ **Subject removal date for Home Inspection:** ___/___/___ **Removed** ___/___/___
Contact Licensed Home Inspector; confirm lot size; contact Surveyor if no Survey Certificate available; inspect municipal records for exceptions.
- ☐ **Subject removal date for Title:** ___/___/___ **Removed** ___/___/___
Have Buyer's lawyer explain all non-financial charges and notations on Title
- ☐ **Subject removal date for Insurance** ___/___/___ **Removed** ___/___/___
Contact your Insurance Broker
- ☐ **Subject removal date for PDS:** ___/___/___ **Removed** ___/___/___
- ☐ **Subject removal date for** _____: ___/___/___ **Removed** ___/___/___
- ☐ **Subject removal date for** _____: ___/___/___ **Removed** ___/___/___
- ☐ **Deposit payable by Bank Draft, Direct Deposit \$** _____ **Due Date** ___/___/___
- ☐ **Make Appointment with your Lawyer to sign closing documents**
- ☐ **Coordinate Possession Date key handover with your REALTOR®**

Notes:
